**SPRINT #1 PLANNING**

**Date:** 13/08/2020

**Development Team:**

**Scrum Master:** Winston (s377969)

**Product Owner:** Rodrigo Miguel Rojas (s3784466)

**Unit Tester:** Nam Le (s3625204)

**Code Manager:** David Blanch (s3589310)

**Sprint Goal:**

Create a basic project setup to ensure that everything is ready for the implementation of features in the next sprint, as well as creating user stories for each functionality needed for the project and set up the GitHub repository and the Click Up.

Sprint Capacity

The development team chose to do at least 1.5 hours of work a day on the project. This would amount to 21 hours each for the whole sprint (1.5 \* 14).

Special Circumstances

No scheduled time off or holidays

Development Order:  
No implementation of features was done during this sprint. Although user stories were created for each functionality, no feature was implemented and therefore no user stories are required for this planning.

**Summary:**

The tools used for this sprint included GitHub and ClickUp to date on the latest version of this assignment. For this sprint however, as no code was implemented, the GitHub and ClickUp were only used to post created user stories and store any start up code needed for the project. Microsoft Teams was used for scrum meetings, and for any other communication needed within the development team.

Each member was tasked with completing anything needed to provide a good start up for the project, as well as any other documentation needed for the first milestone. This included the creation of the user stories for each functionality, each member’s respective acceptance testing for submission. Additionally, each member attended every scrum meeting to catch up with each other’s respective workloads. The scrum leader, Winston, ensured that the acceptance tests were consistent and had been written for each user story. Nam was tasked with finishing the product backlog by adding priorities and efforts to each user stories, and Rodrigo started the sprint planning for this sprint.

No issues were encountered during this sprint, so no issues are needed to be discussed or followed up outside of meeting.